Notice is given that a meeting of the Nayland College Board will be held on:

Date:	Thursday 29 October 2026
Time:	1.35pm
Location:	Board Room, Nayland College, 166 Nayland Road, Stoke Guest wifi password: TeK+reti166
Board Members:	Microsoft Teams virtual Team link; sent via Calendar invite to Board members (only) to attend in-person or online

Nayland College Board Agenda

Membership	Rachel Robinson (Presiding Member), Kenny Diamond (Principal), Tamara Allen, Tai Sa'u, Maxine Noar, Anne Cox, Hayley Pemberton (Board members), Rachael Purdie (Staff Member) and Ryan Summers (Student Member).
Apologies	Isaac Carnegie.
Non-members	Tina Marshall (Secretary)

1. Opening, Welcome, Karakia

Whakataka te hau
Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora!

2. Apologies

Apology from Isaac Carnegie for absence.

Recommendation:

That the Board accepts the apology from Isaac Carnegie for absence.

3. Declaration of Interests

4. Minutes

Recommendations:

That the minutes of the Nayland College Board meeting held on Wednesday 23 September 2026 be confirmed as a true and correct record.

That the minutes of the Finance & Property Committee meeting held on Wednesday 21 October be confirmed as a true and correct record.

5. Correspondence

Recommendation:

That the Board receives the inward and outwards correspondence for the period 16 September to 21 October 2026.

6. 2026 Workplan – October 2026

Review Budget recommendations Finance & Property Committee	To be presented at November Board meeting
Receive/approve budget (CAPEX/OPEX) for 2027	To be presented at November Board meeting
OED Schoolwide systems, processes and responsibilities update	Item 8 – Principal's Report
Formalise the appointment of a Returning Officer (Schooled.NZ) 2027	Item 9 – Governance and General Matters
Initiate workplan topics/meeting schedule for 2027	Item 9 – Governance and General Matters

7. Finance and Property Report

- Finance Management Report – dated 15 October 2026 for period ending 30 September 2026
- Property Update – dated 16 October 2026 for period ending 30 September 2026
- NCC funding application for swimming lessons for former refugee students (copy available on request)

Recommendation:

That the Board;

1. receives the Finance Management Report for the period ended 30 September 2026 and notes the year-to-date operating surplus of $43,914.66; and
2. receives the Property Update for the period ending 30 September 2026; and
3. endorses the application for funding to provide Swimming Lessons for former refugee students at Nayland College.

8. Principal's Report

- Principal's Health & Safety Report

Recommendation:

That the Board;

1. receives the Principal's Report dated 29 October 2026; and
2. receives the Principal's Health & Safety Report dated 29 October 2026.

9. Governance and General Matters

9.1 Returning Officer for 2027 mid-term Election

Recommendation:

That the Board;

1. appoints Schooled (legal name Schooled Limited) as Returning Officer for the Board's 2027 mid-term election and calls for nominations for **three Parent Representatives vacancies** on the Nayland College Board, with a preferred election date of 31 March 2027; and
2. agrees that Schooled will run an electronic election; and
3. authorises the Presiding Member to write to Schooled confirming its appointment as Returning Officer for the 2027 mid-term election, noting that Schooled.NZ will notify the NZSBA of the appointment.

9.2 Draft Meeting Schedule and Workplan for 2027

Recommendation:

That the Board approves the 2027 Board and Finance & Property Committee Meeting Schedule and 2027 Workplan.

9.3 SchoolDocs Term 4 Review

The deadline for feedback is Friday 13 November 2026. The following policies are up for review and feedback from the staff, board and community can be submitted by emailing **xtend@nayland.school.nz**

Term 4 policies	Review open 12 October–13 November
• **Curriculum and Student Achievement Policy**	Board review
• **Reporting about Student Progress and Achievement**	Board review
• **Learning Support**	
• **Māori Educational Achievement**	
• Religious Instruction*/Religious Observances*	
• **Health Curriculum**	Board review
• **Privacy Policy**	Board review

*Not all schools have this policy

These are the policies specified on the review schedule. You can also review any other policy in these sections.

10. Public Excluded Session

Procedural motion to exclude the public

Recommendation:

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter that may be considered while the public is excluded may include staffing, student, property and/or finance matters. The reason for passing this resolution in relation to each matter, and the specific grounds, is listed under section 48(1) of the Local Government Official Information and Meetings Act 1987.

11. General Business

12. Closing Karakia

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Haumi e, Hui e,
Taiki e!