NAYLAND COLLEGE
TE KĀRETI O NEIRANA

MINUTES

of the

NAYLAND COLLEGE BOARD MEETING

held

Wednesday 23 September 2026, 5.30 pm, in the Boardroom, Nayland College, 166 Nayland Road, Stoke

Present:	Rachel Robinson (Presiding Member), Kenny Diamond (Principal), Board members, Maxine Noar, Tamara Allen, Isaac Carnegie, Anne Cox and Ryan Summers (Student Member).
In Attendance:	Tina Marshall (Board Secretary) and Luke Halcrow (Student).
Apologies:	Rachael Purdie (Staff Member) and Tai Sa'u and Hayley Pemberton (Board Members).

Confirmed

1. Opening, Welcome, Karakia

The meeting commenced at 5.29 pm with Karakia and was chaired by Presiding Member, Rachel Robinson. Rachel welcomed Ryan Summers to his first Board meeting as newly elected Student Representative and thanked Luke Halcrow for attending in support of Ryan.

The Presiding Member presented Luke with a letter of thanks, card and gift for his two year tenure on the Board as the Student Representative (2024-2025 and 2025-2026).

2. Apologies

The meeting noted Rachael Purdie, Tai Sa'u and Hayley Pemberton's absence and apologies.

3. Declaration of Interests

Declarations of interests had been received for the Board's register. They did not pertain to agenda items for this meeting.

4. Minutes

Moved Rachel Robinson/Tamara Allen
That the minutes of the Nayland College Board meeting held on Wednesday 26 August 2026 be confirmed as a true and correct record.
Carried

Moved Anne Cox
That the minutes of the Finance & Property Committee meeting held on Wednesday 16 September be confirmed as a true and correct record.
Carried

5. Correspondence

Moved Rachel Robinson
The Board noted the inward and outwards correspondence for the period 19 August to 15 September 2026.
Carried

6. 2026 Workplan

The workplan was contained within the agenda for September 2026. The Sustainability Report is no longer required (Nayland College is not an Enviro School) and is to be removed from this year's workplan and for the foreseeable future.

7. Finance and Property Report

Anne Cox, Chair of the Finance & Property Committee, spoke to the key financial details contained within the finance management report and property report.

Moved Rachel Robinson/Anne Cox
The Board:

1. receives the Finance Management Report dated 10 September 2026, for the period ended 31 August 2026 and notes the year-to-date operating surplus of $41,178.52; and
2. approves the refunds requested from the International Director for three international students.

Carried

The meeting was informed that the Pou Project has progressed and the Pou is now being constructed/fabricated.

Moved Rachel Robinson
That the Board receives the Property Update dated 10 September 2026, for the period ending 31 August 2026.
Carried

8. Principal's Report

Kenny Diamond, Principal, spoke to his report and key points contained within the agenda; including tournament week, the 60th Jubilee concert, a visit by Kevin Knight to assess the College's learning (culture) and behaviour, pastoral care and attendance data, staffing, enrolments, strategic consultation and strategic goals.

Moved Rachel Robinson
That the Board receives the Principal's report dated 18 September 2026.
Carried

The Principal spoke briefly about the concussions that had occurred during the winter sport's Buller 10s Rugby Tournament.

Confirmed

Moved Rachel Robinson
That the Board receives the Principal's Health and Safety report dated 18 September 2026.
Carried

9. Governance and General Matters

Ryan Summers took office on the Nayland College Board on 10 September 2026 as the newly elected Student Representative and was present at the meeting.

The Principal indicated Schooled.NZ was the preferred supplier as Returning Officer for the mid term elections in March 2027.

The SchoolDoc newsletter is available on request.

10. Public Excluded Session

Moved Rachel Robinson
That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter that may be considered while the public is excluded may include **staffing, student, property and/or finance matters**. The reason for passing this resolution in relation to each matter, and the specific grounds, is listed under section 48(1) of the Local Government Official Information and Meetings Act 1987.
Carried
The meeting moved back into the open meeting at 6.06pm.

11. General Business

The meeting confirmed Wednesdays suit Board members for 2027. The Presiding Member will check that also suits the Board members who were absent.

12. Close of meeting

The next meeting was originally scheduled for 28 October. The Principal and Board Secretary will identify an alternative meeting date, likely to be held online during the daytime, to ensure the Presiding Member and Board members are available to attend.
The meeting closed at 6.10pm.

Confirmed as a correct record of proceedings on Thursday 29 October 2026

Signed and approved by Rachel Robinson, Presiding Member Date:

Confirmed