

MINUTES
of the
NAYLAND COLLEGE BOARD MEETING
held

Wednesday 26 August, 5.30 pm, in the Boardroom, Nayland College, 166 Nayland Road, Stoke

Present: Rachel Robinson (Presiding Member), Kenny Diamond (Principal), Board members; Tai Sa'u, Hayley Pemberton, Tamara Allen, Isaac Carnegie, Anne Cox, Rachael Purdie (Staff Member) and Luke Halcrow (Student Member).

In Attendance: Tina Marshall (Board Secretary).

Apologies: Maxine Noar

1. Opening, Welcome, Karakia

The meeting commenced at 5.29 pm with Karakia and was chaired by Presiding Member, Rachel Robinson.

2. Apologies

An apology for absence from Maxine Noar was noted.

3. Declaration of Interests

Nil.

4. BOT Proposal School Trip Report – August 2026 (Vietnam, 2028)

A travel request form and supplementary information was included in the Board papers for this meeting.

Moved Rachel Robinson/Tamara Allen

That the Board;

1. receives the BOT Proposal School trip report - August 2026; and
2. notes the original report and request (27 May) was considered by the Finance & Property Committee on 18 June, and it deferred the decision to the Board; and
3. approves the proposed social science trip during the April school holidays 2028 to Vietnam, as outlined in the report and attachment.

Carried

5. Minutes

Moved Anne Cox/Tai Sa'u

That the minutes of the Finance & Property Committee meeting held on Thursday 18 June 2026 be confirmed as a true and correct record.

Carried

Moved Rachael Purdie/Tai Sa'u

That the minutes of the Nayland College Board meeting held on Wednesday 24 June 2026 be confirmed as a true and correct record.

Carried

Moved Tamara Allen/Anne Cox

That the minutes of the Finance & Property Committee meeting held on Wednesday 19 August be confirmed as a true and correct record.

Carried

6. Correspondence

Moved Rachel Robinson

The Board noted the inward and outwards correspondence for the period 18 June to 18 August 2026.

Carried

The letter received from students Haidee and Kenny in May, regarding the school uniform, had been deferred to the August meeting, to allow for more broader consideration of the uniform in general.

A review of the school uniforms was included in the Principal's report and discussion occurred during General Business.

7. 2026 Workplan

The workplan was contained within the agenda for August 2026. The Board is well on track with items.

8. Finance and Property Report

Anne Cox, Chair of the Finance & Property Committee, spoke to the key financial details contained within the finance management report and property report.

Moved Rachel Robinson

That the Board receives the finance management report for the period ended 31 July 2026 and notes the year to date operating surplus of \$48,163.16.

Carried

Moved Rachel Robinson

That the Board receives the Property Report dated 10 August 2026 for the period ended 31 July 2026.

Carried

9. Principal's Report

Kenny Diamond, Principal, spoke to his report and key points contained within the agenda; including tournament week, 60th Jubilee/Gala, NCEA change package, CAA data, academic priorities, pastoral care, stand downs and suspensions and the health and safety report.

The EOTC component of the report was queried and the Principal will follow up with staff to ensure that when an EOTC is located in Nelson that "Risks" are not designated as "Overnight".

Moved Rachel Robinson

That the Board:

1. receives the Principal's report dated 26 August 2026; and
2. receives the Principal's Health and Safety report dated 18 August 2026.

Carried

10. Terms of Reference – Annual Review

Board members had reviewed the Finance & Property Committee and the Disciplinary Committee's Terms of Reference documents prior to the Board meeting. Board members had also reviewed the Disciplinary Committee's Stand Down & Suspension Guide – Staff, and the Meeting Process document.

Moved Rachel Robinson

That the Board:

1. adopts the Nayland College Board's Finance & Property Committee's Terms of Reference August 2026 noting the update under Financial Responsibilities number 5 – changed "Monitor the Nayland College Trust Foundation on behalf of the Board" to "Monitor and manage the financial movements of 1) Youth Nelson 2) Top of the South Trades Academy"; and
2. adopts the Nayland College Board's Disciplinary Committee Terms of Reference August 2026; and;
3. notes the two suggestions relating to Disciplinary Committee membership, and future updates to the Stand Down & Suspension Guide will be included in the BOT Handbook; and;
4. requests the Terms of Reference for these Committees and associated guides be included in the Board's workplan for August 2027, for annual review.

Carried

11. Governance and General Matters

The SchoolDoc newsletters were contained within the agenda, under Correspondence (item 5.) for the Board's reference, including information on the Term 3 Policy review.

12. Public Excluded Session

Moved Rachel Robinson

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter that may be considered while the public is excluded may include **staffing, student, property and/or finance matters**. The reason for passing this resolution in relation to each matter, and the specific grounds, is listed under section 48(1) of the Local Government Official Information and Meetings Act 1987.

Carried

The meeting moved back into the open meeting at 6.06 pm.

13. General Business

It was suggested the school tighten up the parameters of the school uniform, which will also assist teachers to enforce requirements.

A proposal document from the Principal, with new uniform items, was circulated to Board members on 25 August and a copy is appended to these minutes.

The College currently has a NZ Uniform College Sports hoodie that sports students can purchase. It is proposed the new black Nayland Sport Hoodie style also be approved uniform/outer layer, with the option of different wording instead of "sport" in line with our other programs offered such as Arts, Kapa Haka, Dance and Arts to replace the word Sport.

A hoodie with the wording of just "Nayland College" to be offered as well.

Moved Rachel Robinson

That the Board endorses the new sports style hoodie as an approved uniform outer layer.

Carried

In regards to the plain black jacket being part of the uniform – this is deemed as a puffer, windbreaker style or plain black long-sleeved jacket [no branding or subtle branding only]. Jackets should be taken off while in class.

- Cotton (and cotton hooded) zipped black jackets are not to be worn – these are deemed as a hoodie.
- A polar fleece is not deemed as a jacket and is not to be worn.

The new black Nayland Sport Tee needs correcting (date) and the Principal will follow up with the Sports Department about the change needed. It was considered that this be the official PE Uniform, with these changes it can be on offer to parents to purchase if they wish. This is not a compulsory item.

The Board noted the College needs to consider its existing branding/colours and items in conjunction with proposed new items.

The Board agreed to students being able to purchase a plain cotton or polyester black trousers from any retailer, provided they meet the school standard (no logos) with parameters made clear to students and parents/caregivers.

14. Close of meeting

The meeting closed at 6.32pm. The next meeting of the Board will be held on Wednesday 23 September, commencing 5.30pm, in the Board Room, Nayland College.

Confirmed as a correct record of proceedings on 23 September 2026.

Signed and approved by Rachel Robinson, Presiding Member

Date:

BOARD PROPOSAL

UNIFORM REVIEW

PURPOSE To retain the current Nayland College uniform while considering three additional options that improve affordability, accessibility and practical choice without weakening a consistent school identity.

AFFORDABILITY

Respond to cost-of-living pressure by giving whānau more purchasing choice and avoiding unnecessary duplicate items.

ACCESSIBILITY

Support an increasing number of students who experience tactile/sensory responses to particular fabrics, seams or garment fits.

CONSISTENCY

Use controlled colours and shared garment templates so greater choice still looks recognisably "Nayland".

CURRENT UNIFORM FRAMEWORK



JUNIOR | YEARS 9–10 Maroon/black junior polo.



SENIOR | YEARS 11–12 Light marl/maroon polo or check blouse/shirt.

BOTTOMS

- Black school/girls' shorts
- Black long pants/trousers
- Black skirt
- Plain black lavalava / ie faitaga

WARM LAYERS

- Charcoal/maroon jersey or cardigan
- Maroon/black hoodie
- Windbreaker
- Plain black jacket

FOOTWEAR / ACCESSORIES

- Completely black shoes/sneakers
- Plain black sandals, socks or tights
- Approved black scarf / headwear

OTHER

- PE: appropriate change; optional PE tee
- Formal: blazer/event requirements
- Year 13: mufti within dress code

PROPOSED ADDITIONS

01 FLEXIBLE BLACK TROUSERS

Proposal: students may purchase plain cotton or polyester black trousers from any retailer, provided they meet the school standard.

Not permitted: denim or jeans, track or sweatpants, cargo pants, no active wear, no large logos or branding, cuffed ankles, rips or designer distressing.

Rationale: reduces cost pressure, broadens fit and fabric choice, and gives students with tactile/sensory responses access to garments they can comfortably wear while preserving a clear visual standard.



New Sport Hoodie | \$75*

INDICATIVE COST

NZ Uniforms current:

Boys trousers \$70

Girls pants \$80

Mainstream example:

Black school pants \$12–\$20*

02 BLACK SPORT / CO-CURRICULAR HOODIE

Proposal: add the new black Nayland Sport Hoodie as an approved uniform outer layer. A common design could be customised with approved wording such as SPORT, DANCE, DRAMA, ARTS or KAPA HAKA.

Rationale: creates one consistent co-curricular identity, reduces the proliferation of separate group garments, and uses an existing supplier product rather than designing a new garment from scratch. The listed base hoodie is \$75, compared with \$80 for the current maroon/black uniform hoodie.*



New Sport Tee | \$45*

03 PE TOP / OPTION

Proposal: approve the new black Nayland Sport Tee as the standard PE top, with students enrolled in IOS permitted to wear their approved IOS top during PE sessions.

Rationale: modernises the PE look, aligns PE with the new sport range, and avoids requiring IOS students to purchase a second activity top. The new Sport Tee is already listed by NZ Uniforms at \$45.*

Plain Black Jacket Parameters

Black zip up jacket (puffer, windbreaker style, plain black long-sleeved jacket [no branding or subtle branding only])

Not permitted: No large logos or branding, no non-school hoodies or zip up sweatshirts