Notice is given that a meeting of the Nayland College Board will be held on:

Date: Wednesday 26 August 2026
Time: 5.30pm
Location: Board Room, Nayland College, 166 Nayland Road, Stoke
Guest wifi password: Neir#na2@26!

Nayland College Board Agenda

Membership	Rachel Robinson (Presiding Member), Kenny Diamond (Principal), Isaac Carnegie, Tamara Allen, Tai Sa'u, Anne Cox, Hayley Pemberton, Rachael Purdie (Staff Member) and Luke Halcrow (Student Member).
Apologies	Maxine Noar
In attendance	Anna King and Alana Wall (Staff) will be in attendance for Item 4.
Non-members	Tina Marshall (Secretary)

1. **Opening, Welcome, Karakia**

   Whakataka te hau
   Whakataka te hau ki te uru
   Whakataka te hau ki te tonga
   Kia mākinakina ki uta
   Kia mātaratara ki tai
   E hī ake ana te atakura
   He tio, he huka, he hau hū
   Tihei mauri ora!

2. **Apologies**

   An apology from Maxine Noar for absence to be noted in the minutes.

3. **Declaration of Interests**

4. **BOT Proposal School Trip Report – August 2026 (Vietnam, 2028)**

   Anna King and Alana Wall will be in attendance for this item.

5. **Minutes**

   Recommendation:

   That the minutes of the Finance & Property Committee meeting held on Thursday 18 June 2026 be confirmed as a true and correct record.

   That the minutes of the Nayland College Board meeting held on Wednesday 24 June 2026 be confirmed as a true and correct record.

   That the minutes of the Finance & Property Committee meeting held on Wednesday 19 August be confirmed as a true and correct record.

6. Correspondence

The letter received from students Haidee and Kenny in May, regarding the school uniform, was deferred to the August meeting, to allow for more broader consideration of the uniform in general, and is now attached to the correspondence items for this meeting.

7. 2026 Workplan – August 2026

Principal growth cycle confirmation	Presiding Member, item moved from June to August meeting
Senior student tracking report	Item 8, Principal's report
Implement Community Consultation Plan	Item 8, Principal's report

8. Finance and Property Report

- Finance Management Report – period ending 31 July 2026
- Property Report – period ending 31 July 2026

Recommendation:

That the Board receives the finance management report for the period ended 31 July 2026 and notes the year to date operating surplus of $48,163.16.

9. Principal's Report

- Principal's Health & Safety Report

10. Terms of Reference – Annual Review

Recommendation:

That the Board:

1. adopts the Nayland College Board's Finance & Property Committee's Terms of Reference August 2026 noting the update under Financial Responsibilities number 5 – changed "Monitor the Nayland College Trust Foundation on behalf of the Board" to "Monitor and manage the financial movements of 1) Youth Nelson 2) Top of the South Trades Academy"; and
2. adopts the Nayland College Board's Disciplinary Committee Terms of Reference August 2026; and;
3. notes the two suggestions relating to Disciplinary Committee membership, and future updates to the Stand Down & Suspension Guide will be included in the BOT Handbook; and;
4. requests the Terms of Reference for these Committees and associated guides are included in the Board's workplan for August 2027, for annual review.

11. Governance and General Matters

- SchoolDocs Advisory Newsletters attached to Correspondence report, item 5

- SchoolDocs Term 3 Policy Review. Instructions on how to provide feedback were circulated Board members, parents and staff at the start of Term 3. Policies under review are:

Term 3 policies	Review opens 20 July
• School Community Engagement Policy	Board review
• Inclusive School Culture	Board review
• Enrolment	
• Student Attendance	Board review
• Student Uniform/Student Dress Expectations	
• Concerns and Complaints Policy	Board review

12. Public Excluded Session

Procedural motion to exclude the public

Recommendation:

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter that may be considered while the public is excluded may include staffing, student, property and/or finance matters. The reason for passing this resolution in relation to each matter, and the specific grounds, is listed under section 48(1) of the Local Government Official Information and Meetings Act 1987.

13. General Business

14. Closing Karakia

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Haumi e, Hui e,
Taiki e!