NAYLAND COLLEGE
TE KĀRETI O NEIRANA

MINUTES

of the

NAYLAND COLLEGE BOARD MEETING

held

Wednesday 24 June 2026, 5.30 pm, in the Boardroom, Nayland College, 166 Nayland Road, Stoke

Present:	Maxine Noar (Acting Chair), Kenny Diamond (Principal), Board members; Isaac Carnegie, Anne Cox, Rachael Purdie (Staff Member) and Luke Halcrow (Student Member).
In Attendance:	Tina Marshall (Board Secretary).
Apologies:	Rachel Robinson, Tamara Allen, Tai Sa'u and Hayley Pemberton.

1. Opening, Welcome, Karakia

The meeting commenced at 5.40 pm and was chaired by Board member Maxine Noar.

2. Apologies

Apologies for absence from Rachel Robinson (Presiding Member) and Board members Tamara Allen, Tai Sa'u and Hayley Pemberton were noted.

3. Declaration of Interests

Nil.

4. Minutes

Moved Maxine Noar/Rachael Purdie
That the minutes of the Nayland College Board meeting held on Wednesday 27 May 2026 be confirmed as a true and correct record.
Carried

Confirmation of Finance & Property Committee minutes of 18 June 2026 was <u>deferred</u> until the next Board meeting as only one Board member in attendance was present at that meeting.

5. Correspondence

The Board noted the inward and outwards correspondence for the period 12 May 2026 – 15 June 2026.

6. 2026 Workplan

The workplan was contained within the agenda for June 2026.

7. Finance and Property Report

Anne Cox, Chair of the Finance & Property Committee, spoke to the key financial details contained within the report.

Moved Maxine Noar/Luke Halcrow
That the Board:
1. approve the updated 2026 budgeted statement of financial position and statement of cashflows, from Solutions and Services, for inclusion in the preparation of the 2026 financial statements; and
2. approve the 2025 audited accounts with a net surplus of $342,836; and
3. receive the audit management report and notes its recommendations and the management comments; and
4. approve the adjusted audited cyclical maintenance plan showing the current portion to be $211,756 from a full provision of $470,634.

Carried

8. Principal's Report

Kenny Diamond, Principal, spoke to his report and key points, contained within the agenda.

The meeting discussed an extended Hub2 programme, possible number of students, additional staffing resources required (0.6 FTE fixed term), its ability to support students (engaging/utilising the support of agencies/community partners) and long term aspirations.

Moved Isaac Carnegie/Maxine Noar
That the Board approves a trial of an extended Hub2 programme, which will require additional staffing resources (0.6 FTE).
Carried

The Board agreed that it would, through the Presiding Member, send a letter of recognition to retiring staff member, Denise Parkin, thanking and acknowledging her notable service to Nayland College.

The Principal spoke about the possibility of purchasing a 7 seater vehicle (maximum $25,000) for school use to address the current situation of staff using their own vehicles (which negatively affects their personal car insurance if the vehicle was in an accident), plus the purchase of an additional minivan. The Board mentioned the possibility of engaging with a car company for sponsorship.

Moved Maxine Noar/Anne Cox
That the Board;

1. receives the Principal's report dated 24 June 2026; and
2. agrees to the purchase of a 7 seater vehicle (maximum $25,000) for school use, to address the current situation of staff using their own vehicles to transport students; and
3. agrees to the purchase of a replacement school minivan (maximum $75,000) for the college fleet; and
4. agrees to opt into the School Donation Scheme; and
5. notes the strategy planning and stakeholder engagement plan; and
6. receives the Principal's Health & Safety report dated 24 June 2026.

Carried

9. Governance and General Matters

Election 2026/2027 Report

Moved Maxine Noar/Luke Halcrow
That the Board:

1. receives the Elections 2026/2027 - June 2026 report; and
2. selects Thursday 3 September 2026 as the date for this year's student election (one position is available on the Board as student representative);
3. directs the Principal to engage with accredited providers and present a preferred provider, to the Board, to fill the services of a Returning Officer for the 31 March 2027 mid-term elections, before or at the September Board meeting.

Carried

The meeting noted pre-empting the mid term election process early(ier) and engaging the community would be advantageous given the amount of current co-opted Board members.

SchoolDocs Advisory Newsletter (New)

The SchoolDoc newsletters were included within the agenda, under Correspondence (item 5.) for the Board's reference and information.

10. Public Excluded Session

Moved Maxine Noar/Isaac Carnegie
That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter that may be considered while the public is excluded may include **staffing, student, property and/or finance matters**. The reason for passing this resolution in relation to each matter, and the specific grounds, is listed under section 48(1) of the Local Government Official Information and Meetings Act 1987.
Carried

The meeting moved back into the open meeting at 7.01 pm.

11. Close of meeting

The meeting closed at 7.01 pm. The next meeting of the Board will be held on Wednesday 26 August, commencing 5.30pm, in the Board Room, Nayland College.

Confirmed as a correct record of proceedings on 26 August 2026

Signed and approved by Rachel Robinson, Presiding Member

Date: