

BOARD OF TRUSTEES MEETING AGENDA


Wednesday 22 November 2023 5.30 pm
Board Room, Nayland College



Members: Rachel Robinson (Presiding Member), Isaac Carnegie, Glen Heke, Jodie Colvin, Diane Strong, Ross Gerritsen (Staff Member), Finn Kerby-Pinguet (Student Member), Daniel Wilson (Principal), Hannah Banks (Associate Principal)

Apologies:

Non-member: Kathy Sherwood (Board Secretary)

No	Topic		Action
1.	Whakataka te hau – Opening Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tihei mauri ora!	Karakia Translation Cease the winds from the west Cease the winds from the south Let the breeze flow over the land Let the breeze flow over the ocean Let us show respect for each other Let the red-tipped dawn come with a sharpened air A touch of frost and a promise of a glorious day	All
2.	Presentations to the Board <ul style="list-style-type: none"> Finance Manager_CAPEX Budget International Director_Celestielle Trip 2024  <u>World Challenge 2024</u> 		
4.	Open Section <ul style="list-style-type: none"> Welcome Present / Apologies Workplan <ul style="list-style-type: none"> Draft Workplan 2024 TOTSTA Manager's Report Declaration of Interest (Conflict & Pecuniary) <ul style="list-style-type: none"> New declarations to be notified to the secretary Previous Minutes 25 October 2023 <p>Corrections / amendments / matters arising</p> <ul style="list-style-type: none"> Summary of financial support available to whānau 		Presiding Member, Principal

	<p>Correspondence</p> <p>Inwards</p> <p>Outwards</p>	
5.	<p>Committee Reports:</p> <p>Finance & Property Committee</p> <ul style="list-style-type: none"> Finance & Property draft minutes 13 November 2023 <p>The recommendation of the Finance & Property Committee that the following be approved:</p> <ul style="list-style-type: none"> Acceptance of the October 2023 Finance Report Board expenses for October 2023 <p>Grant Applications</p> <ul style="list-style-type: none"> Nil <p>Other Business</p> <ul style="list-style-type: none"> 2024 CAPEX budget Two resolutions to comply with audit requirements 	Principal, Finance Chair
6.	<p>Principal's Management Report</p> <ul style="list-style-type: none"> General including student successes and thanks to BOT members Uniform (Appendix 1) ERO Self-Review Audit (Appendix 2) Youth Nelson Term 3 Report NCEA Tracking 2023 Annual Plan update Recent Staffing Changes 	Principal
7.	<p>Governance / General Matters</p> <ul style="list-style-type: none"> Policies for review in Term 4: <ul style="list-style-type: none"> Curriculum and Student Achievement (Board review) Student Assessment and Achievement Home Learning Distance Learning Health Education (Board Review) 	Board

	Feedback by Friday 15 December by visiting the SchoolDocs website: Username – nayland, Password – kuaka.		
8.	PUBLIC EXCLUDED SECTION: (Confidential Minutes maintained separately) <ul style="list-style-type: none"> • Motion to enter public excluded section (Required) 		Presiding Member
9.	General Business & Items for Next meeting <ul style="list-style-type: none"> • Format of HOLA reports to the Board 2024 • Draft Meeting Schedule 2024 		All
10.	Meeting Closure: <ul style="list-style-type: none"> • Preparation required for next meeting Karakia Whakamutunga – Closing Karakia Kia whakairia te tapu Kia wātea ai te ara Kia turuki whakataha ai Kia turuki whakataha ai Haumi e, Hui e, Taiki e!	Karakia Translation Restrictions are moved aside so that the path is clear To return to everyday activities Enriched and unified	Presiding Member All