



APPLICATION TO HALLS OF RESIDENCE

Read accommodation guides and decide on preference for Halls you are applying for; you may be asked for 3 preferences.

The Halls application process is in TWO parts:

Part A – APPLICATION FORM

- This is completed by you online from 1 August.
- It is **YOUR RESPONSIBILITY** to complete and submit by the requested date – aim to be finished by 15 September

NB: Canterbury require a non-refundable \$100 application fee before your application can be processed

- When applying online you will be issued with a username and password – you will need this for all further access to your application
- Your application will include a personal profile; the aim is to gain an insight of who you are and how you can add to the Hall community; follow advice given by the university as to how to compile; **DRAFT YOUR RESPONSE PRIOR** to submitting

Part B – CONFIDENTIAL REFERENCE

- It is **THE SCHOOLS RESPONSIBILITY** to complete the online Confidential Reference Form and submit by the closing date (**15 September**)
- All of your current Level 3 teachers are used as your referees (tutor teachers optional); information is required on your ability to gain Level 3 and UE, your ability to cope with university study, how you relate to others and how you cope with change

DO NOT have all your preferences for the most popular Halls.

Once your application and the confidential reference have been received and considered, you will be emailed (or given web access) as to an offer. To accept any offer you must send a **signed contract** and **deposit** by the due date stated.

Please Plan Ahead Financially: The accommodation fees are payable in **advance** so you may need to have **between \$2,000 and \$4,000** to pay the first quarterly instalment **BEFORE** moving in. Also note that the accommodation component of the Student Loan is often insufficient to cover the Halls fees.

Complete the Y13 Referees Online Administration Form which was sent to your email.

