

BOARD OF TRUSTEES MEETING AGENDA

Wednesday 29 September 2021 5.30 pm
Board Room, Nayland College

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| Members: | Pat Davidsen (Chair), Daniel Wilson (Principal), Lee Corlett, Rachel Sanson, Isaac Carnegie, Lesa Kalapu, Jacqueline de Jong (Staff Trustee), Astrid Sayer (Student Trustee) |
| Non-member: | Kathy Sherwood (Secretary) |

| No | Topic | Action | Time |
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| | Welcome | | |
| 1. | <p>Administration: Welcome/Introductions</p> <p>Karakia timatanga – Opening E te hui Whāia te mātauranga kia mārama Kia whai take ngā mahi katoa Tū māia, tū kaha Aroha atu, aroha mai Tātou i a tātou katoa</p> <p>Karakia Translation For this gathering Seek knowledge for understanding Have purpose in all that you do Stand tall, be strong Let us show respect for each other</p> | <p>Chair</p> <p>All</p> | 2 mins |
| 2. | <p>Presentations to the Board</p> <ul style="list-style-type: none"> Discipline Statistics (Trevor Olley) | | 10 mins |
| 3. | <p>Open Section</p> <ul style="list-style-type: none"> Present / Apologies Workplan <ul style="list-style-type: none"> International Fees 2023 Declaration of Interest (Conflict & Pecuniary) <ul style="list-style-type: none"> New declarations Previous Minutes 25 August 2021 Corrections / amendments Correspondence <p>Inwards</p> <ul style="list-style-type: none"> Relationships and Sexuality Education_Jan Tinetti Principal's Comments Request to use Nayland College as COVID vaccination centre_Cathy O'Malley Response from Iona Holsted <p>Outwards</p> <ul style="list-style-type: none"> Hannah Banks_Thank you letter Iona Holsted_Enrolment Zone | Chair | 10 min |

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| 4. | <p>Committee Reports:</p> <p>Finance & Property Committee</p> <ul style="list-style-type: none"> • Finance & Property Draft Minutes 20 September 2021 • Working capital comparison of local colleges <p>The recommendation of the Finance & Property Committee that the following be approved:</p> <ul style="list-style-type: none"> • The acceptance of the August Finance Report • Board expenses for August | FPC Chair | 10 mins |
| 5. | <p>Principal's Management Report</p> <ul style="list-style-type: none"> ○ House Structure and Staffing ○ Strengthened Pastoral Structure ○ Student Leadership ○ Senior Leadership ○ Pūaha Te Tai ○ Heads of House ○ HOLAs ○ Annual Plan Monitoring ○ Staffing | Principal | 10 mins |
| 6. | <p>Governance / General Matters</p> <ul style="list-style-type: none"> • Policies reviewed in Term 3 <ul style="list-style-type: none"> ○ Concerns and Complaints ○ Behaviour Management • Adoption of Concurrence Policy • Sustainability Policy (Rachel Sanson) <p>This link to the UN Sustainable Development Goals provides useful background information. https://www.youtube.com/watch?v=xVWHuJOmaEk</p> | Board | 10 min |
| 7. | <p>PUBLIC EXCLUDED SECTION: (Confidential Minutes maintained separately)</p> <ul style="list-style-type: none"> • Motion to enter public excluded section (if applicable) | Chair | 10 mins |

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| 8. | <p>General Business & Items for Next meeting</p> <ul style="list-style-type: none"> Arts Awards (shifted due to Covid) are now on 20 October, so clash with October Finance & Property Meeting. Alternative date? Kahu Ako 2021 | All | | |
| 9. | <p>Meeting Closure:</p> <ul style="list-style-type: none"> Preparation required for next meeting <p>Karakia Whakamutunga – Closing Karakia Kua mutu a mātou mahi mo tēnei wā Manaakitia mai mātou katoa O mātou hoa O mātou whānau Aio ki te Aorangi</p> | <p>Karakia Translation Our work has finished for the moment Bless us all Our colleagues, our families Peace to the universe</p> | Principal Chair All | 5 mins |