



NAYLAND COLLEGE  
TE KĀRETI O NEIRANA

International Student  
Application Package  
2028





**NAYLAND COLLEGE**  
TE KĀRETI O NEIRANA

## **INTERNATIONAL STUDENT APPLICATION AND FEES PACKAGE 2028**

Welcome to Nayland College – a successful, innovative co-educational secondary school.

Within our warm friendly environment, you will have opportunities to make positive progress in all areas of academic, cultural, sporting and personal growth.

We look forward to receiving your application.

Kenny Diamond  
Principal

### **Enrolment Procedure:**

**Step 1:** Complete the online Application and Contract of Enrolment Form:  
[app.harbor.co.nz/apply/direct/nayland](http://app.harbor.co.nz/apply/direct/nayland)

**Provide:**

- Current Passport
- Portrait photo
- A recent school report;
- A letter in English introducing yourself **written by you without assistance** including some photos of you and your life;
- Any other relevant certificates, national examination results, character references.

If you have any questions, please email: [international@nayland.school.nz](mailto:international@nayland.school.nz)

**Step 2:** If your application is successful you will receive by email:

- An Offer of Place;
- An Invoice for fees with detail of payment procedures.

**Step 3:** When we have received your fees, you will be forwarded:

- A Receipt of Payment
- Confirmed Offer of place

**Step 4:** Apply for your Student Visa online ( <https://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa> )

**Step 5:** Inform the College when your visa has been approved, insurance details (if not organised by Nayland College) and your arrival details.

Dear Enquirer

**A. Fees**

**I. Tuition Fee**

Our 2028 Course Tuition Fee for one year is **NZ\$19,500.00**.

This covers the student's tuition fee and course related expense as listed, loan of textbooks, English language support and orientation programme.

**The student is responsible for additional curriculum costs, including outdoor education, extra-curricular costs (sport, music...etc.), uniform, examination fees, personal and recreational costs.**

**II. New Zealand Government Levy of NZ\$429.00 for a year**

This fee is worked out at NZ\$11.00pw based on a 39-week year.

Full payment of the course tuition fee and New Zealand Government Levy is required upon acceptance of enrolment.

**III. Homestay Fee**

Homestay will be arranged by the school at the cost of **NZ\$390.00 per week**.

The homestay fee will be invoiced for the dates the student is enrolling at Nayland College. It is a New Zealand Immigration Department requirement that homestay fees are paid for the student's entire period of study. If a student changes host family, they will incur an additional charge of \$200. Special dietary requirements may incur an additional fee, up to \$40/week.

**IV. Administration Fee = \$1000**

**V. Uniform**

Uniform is compulsory for years 9-10 and is optional for international students in years 11-12. Uniform can be purchased on arrival and is an **additional cost of \$400-500**. For more information, please look at the College website: <https://nayland.school.nz/high-school-life/uniform/>

<b>One Term</b>	<b>Tuition Fee</b>	\$7,000.00
	<b>Administration Fee</b>	\$1,000.00
		<b>\$8,000.00</b>
<b>Plus Government Levy @ \$11.00 pw</b>		
<b>Two Terms</b>	<b>Tuition Fee</b>	\$10,000.00
	<b>Administration Fee</b>	\$1,000.00
		<b>\$11,000.00</b>
<b>Plus Government Levy @ \$11.00 pw</b>		
<b>Three Terms</b>	<b>Tuition Fee</b>	\$15,000.00
	<b>Administration Fee</b>	\$1000.00
		<b>\$16,000.00</b>
<b>Plus Government Levy @ \$11.00 pw</b>		
<b>Four Terms</b>	<b>Tuition Fee</b>	\$19,500.00
	<b>Administration Fee</b>	\$1000.00
		<b>\$20,500.00</b>
<b>Plus Government Levy @ \$11.00pw</b>		

**Please note: These fees are inclusive of GST and are subject to annual review.**

## Other Potential Fees (based on a full year)

Insurance (approximate cost)	\$800
Outdoor Education (6 months but only if the course is selected)	\$700
NCEA Registration (if sitting examinations)	\$383.30
Music tuition \$150/term (optional)	\$600

## Example of fees (in \$NZ) for a student studying for one year

Item	Total
Tuition	\$19,500
Administration	\$1000
Homestay (\$390/week - approx. 45 weeks) *Special dietary requirements may incur an additional fee, up to \$40/week ** If a student changes host family they will incur an additional charge of \$200	\$17,550
Government Levy (\$11/week- approx. 39 weeks)	\$429
Uniform (Y9-12) optional for Y11-12 students (approximate)	\$500
Outdoor Education (6 months but only if the course is selected)	\$800
Insurance (approximate cost)	\$800
Personal spending (\$70 -100/week - approx. 45 weeks)	\$3150
NCEA Registration (if sitting examinations)	\$383.30
Music tuition \$150/term (optional)	\$600
INZ Visa fee	\$850
INZ visa support fee (if we are required to help with the application)	\$150
TOTAL (if all of the above options were selected)	\$45,712.30

## B. Insurance

It is a condition of enrolment that Travel and Medical Insurance cover be taken out. Students who are in New Zealand for less than two years are not entitled to health benefits but are entitled to ACC.

### Guidelines

All students attending Nayland College must arrange insurance. We strongly recommend using our insurer, Uni-care. This policy provides extensive travel and medical cover as well as additional expenses: <https://www.uni-care.org/>

Depending on the length of stay in New Zealand, the cost will range from **NZ\$300 for 3 months – NZ\$800 for 1 year.**

**Students who have a different insurance scheme must have a fee protection cover and provide a copy of their insurance, in English, to the College prior to departure.**

### Fees Protection Policy

<https://nayland.school.nz/international-students/information/>

### Rationale

The Board of Trustees undertakes to hold enough funds in reserve, and these will be available to refund the unspent portion of fees if the course is cancelled.

## C. Immigration Requirements

Where a student has been accepted to study at Nayland College, and upon receipt of fees, a Receipt of Payment will be sent to enable a Student Visa to be obtained. Full details of visa

requirements are available through the New Zealand Immigration Service – <http://www.immigration.govt.nz>

## D. **Nayland College Expectations**

When considering an enrolment it is very important that families read carefully the information found online at <https://nayland.school.nz/international-students/apply-now/> and especially the document “Nayland College School Rules and Conditions of Enrolment for International Students”

Both parents and prospective students must be clear as to Nayland College’s expectations before signing the enrolment form.

## E. **Failure to Meet Expectations**

When an International Students fails to meet these expectations a number of steps will be taken to help correct the problems. This will involve our Director talking to the students, Nayland College Senior Leadership intervention, and homestay parents. Parents will be kept fully informed of any situations causing concern and should feel free to contact the College staff at any time.

If, after a series of warnings or after a major incident, a student’s behaviour or attitude is deemed unacceptable or places themselves or others in danger, the school will follow its policies and procedures and the contract of enrolment may be terminated.

In addition, where a decision is made to remove a student from the school’s homestay arrangements and this necessitates a potential return home, the following procedures will be followed:

- 1 The agent and parents of the international student will be notified of the matters causing concern.
- 2 A decision will be made as to whether the student should be given permission to enrol with an alternative provider in New Zealand.
- 3 The Principal’s decision can be referred to the Board of Trustees where the student has been suspended or removed from the homestay.
- 4 The student has the right to attend the hearing and to be represented as provided for in the Education Act.
- 5 If deemed necessary the Contract of Enrolment may be terminated.

## F. **Refund of Tuition Fees**

Find full information at:

<https://nayland.school.nz/international-students/information/>

- 1 To be eligible for a refund an application must be made in writing to the Board of Trustees by the parent or legal guardian clearly stating the reason for withdrawal of the student
- 2 If the withdrawal is made prior to the student coming to New Zealand a full refund shall be made less **\$1,000.00** administration fee.

In determining any refund, the Board of Trustees will take into consideration the special circumstances of the withdrawing student and

- The costs to the school in providing tuition
- Costs incurred in employing staff and providing facilities
- Payments made to the New Zealand government

Partial refund of Tuition fees may be made to a student who:

- Withdraws after starting their programme of learning
- Transfers to another school or educational institution
- Is asked to leave because of misbehaviour, poor attendance or violation of the contract.

## G. General

Programme Director for International Students is Mr Gavin Millar and Programme Coordinator for ESOL is Mrs Janelle Cochrane. The College's homestay co-ordinator is Mrs Katie Harry and the international administrator is Ms Jessica Olander. The principal is Mr Kenny Diamond.

Students should arrive in New Zealand before school opens and leave for their home country at the completion of their course.

All students will be met at Nelson Airport by a representative of the College and taken to their Homestay. If you require an airport transfer from your international to domestic flight in New Zealand, please let us know and this can be (at a cost) arranged for you.

It is a condition of enrolment at Nayland College that no student drives or owns a car. A student may learn to drive during their 18<sup>th</sup> year with an approved driving instructor.

Nayland College has agreed to observe and be bound by the [The Education \(Pastoral Care of Tertiary and International Learners\) Code of Practice 2021](#) published by the Ministry of Education. Copies of the Code are available on request from this institution or from the New Zealand Qualification Authority (NZQA) at <https://www2.nzqa.govt.nz/tertiary/the-code/>

An orientation programme to assist students' adjustment to a New Zealand school and homestay is held during their first week at school.

Prior to departure Nayland College will also send you a Pre-departure booklet with useful information to consider before travelling. <https://nayland.school.nz/international-students/information/>

If you have any further enquires please feel free to contact us via [international@nayland.school.nz](mailto:international@nayland.school.nz) or visit our Website at <https://nayland.school.nz/international-students/>

Yours faithfully,

*G. F. Millar*

Gavin Millar  
International Student Director  
[gavin.millar@nayland.school.nz](mailto:gavin.millar@nayland.school.nz)



**Nayland College**

166 Nayland Road, Nelson,  
New Zealand

Tel: +64 3 547 9769

Fax: +643 547 3498

Email: [xtend@nayland.school.nz](mailto:xtend@nayland.school.nz)

[www.nayland.school.nz](http://www.nayland.school.nz)



Showcase School